



Regular Meeting - Minutes

August 19, 2019 @ 5pm

Bellmawr Borough Hall -- Courtroom
21 East Browning Road
Bellmawr, New Jersey 08031

The meeting began at approximately 5:12pm on August 19, 2019.

OPMA Statement: The meeting has been properly noticed in accordance with the Open Public Meetings Act (OPMA). Notice of this meeting was posted to both the Bellmawr Redevelopment Agency and Bellmawr Borough websites, and was sent to two (2) newspapers, and notice of the meeting was filed with the Bellmawr Borough Clerk.

Call to Order: The meeting was called to order at 5:12pm by Chairman Frank Filipek, with the salute to the flag.

Roll Call:

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| Attending: | Frank R. Filipek, Chairman Jay Garagozzo, Vice Chairman Steve Hagerty, Councilman, Commissioner (Bellmawr) Nick Kappatos, Commissioner, Mayor (Runnemedede) Tom Whitman, Commissioner |
| Absent: | Paul DeAngelis, Councilman, Commissioner (Bellmawr) Anil Patel, Commissioner |
| Staff: | Joshua T. Tregear, Executive Director / Agency Secretary Michael J. McKenna, Esquire, Agency Solicitor Dennis McNulty, Agency General Engineer |

Reading of Minutes: Regular Meeting – July 15, 2019

Motion: Filipek

Second: Garagozzo

All in Favor.

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Communications: N/A

Commissioner Reports: N/A

Executive Director Report:

- Operations Budget- 2019
 - NJ-DCA tentatively approved Adoption of the Budget for this evening’s Meeting, however, due to the timing of the receipt of approval, Auditor was unable to review in order for it to be finalized
 - Budget scheduled for Final Adoption at next Regular Meeting on 9/16/19
 - During the course of completing the NJ-DCA provided 2019 Budget Packet & Workbook, the Agency was noted as deficient in lack of an adopted and publicized “Administrative and Personnel Policy & Procedure Guidelines.”
 - Executive Director to compose Agency “Administrative and Personnel Policy & Procedures Guidelines”, targeting presentation to Board for approval at the Regular Meeting scheduled for 9/16/19
- Audit- 2018
 - Agency appointed Auditors targeting presentation of the 2018 Audit to the Board for review and approval at the Regular Meeting scheduled for 10/21/19
- NJ-DCA Required Courses
 - Executive Director explains the NJ-DCA required course requirements and obligations of the Commissioners
 - Special dispensation may be granted by the NJ-DCA to members of the Board whom have past municipal experience as public officials, and/or who are active public officials with other public entities

Comment: Solicitor McKenna inquired as to the NJ-DCA LFN Personal Financial declaration for the members of the Board of Commissioners.

E/D Tregear responded: It is indeed obligated, and has been in contact with the NJ-DCA regarding the matter. Per the NJ-DCA, the Agency, in this particular regard, falls under the domain of the Borough of Bellmawr, and must be filed as such through and by the Bellmawr Borough Clerk.

Solicitor McKenna replied that he would follow up on the matter directly.

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Comment: Executive Director Tregear closed with thanking appointed Agency Engineer & Planner, Remington & Vernick, for providing aerial photographs of the Big Timber project site for use in any media or form.

Comment: Commissioner Kappatos inquired as to whether or not any one had received some sort of notification from the NJ-DOT relating to upcoming road construction project work, covering the municipalities of Runnemede, Bellmawr, and Mt. Ephraim. No Commissioners were aware of such notification. Solicitor McKenna stated he had reviewed the notification, and that no action was required.

Solicitor Report:

- Redeveloper / Borough of Bellmawr Project Site Agreements:
 - Borough Mayor & Council received recommendation to proceed from Borough Planner
 - Borough Mayor & Council approved all parties to proceed in finalization of contract documents
 - Borough Mayor & Council must approve Master Agreement first
 - Waterfront Park / Nature Trail
 - Concept designs approaching finalization

New Business:

RESOLUTION # 08:040-19 . . . OF THE BELLMAWR REDEVELOPMENT AGENCY AUTHORIZING PAYMENT OF OUTSTANDING BILLS (6/1/19 – 8/16/2019)

Motion: Filipek Second: Garagozzo All in Favor.

Public Portion: N/A

Meeting Adjourned @ 5:31pm.

Motion: Filipek Second: Hagerty All in Favor.